

# Little Thurrock Primary School



## Remote and 'Live Learning' Expectations

### 1) For Staff:

Normal professional standards apply and staff should be particularly mindful of: Little Thurrock Primary School Staff Code of Conduct, Safeguarding and Social Media Policies.

Conduct	Communication	Content
<ul style="list-style-type: none"> <li>• Staff will always continue to observe professional conduct and any online lesson ('remote' or 'live') will be treated in the same way as a classroom lesson.</li> <li>• Staff will dress appropriately and ensure a setting which has a plain background and has no personal information on display. This should also include vigilance regarding what is displayed on their screen.</li> <li>• Staff will continue to follow and support Little Thurrock's safeguarding procedures and policies during all live learning.</li> <li>• Staff will be clear, when using links to other online resources, that these resources are appropriate in nature and relevant to the learning process. This will be assured through a careful checking process, by staff, prior to the setting of work which might signpost students to other online resources.</li> </ul>	<ul style="list-style-type: none"> <li>• Any contact with pupils should only be through the platforms (Google Classroom) agreed by the school and not through personalised accounts open to public viewing, comments or sharing.</li> <li>• Teachers may turn off the camera to disable video and have audio only, with slide shows to promote a productive learning environment</li> <li>• Staff will receive guidelines on the use of the relevant software and must ask for further assistance in a timely manner if there are any concerns or uncertainties.</li> <li>• Teachers will support pupils while they are completing the work using the messaging system on the recording of the live lesson.</li> <li>• Teachers will mark any work submitted by 5pm on that day by the next day.</li> </ul>	<ul style="list-style-type: none"> <li>• All content will be age appropriate and in line with the curriculum schemes that are in place.</li> <li>• Pupils will be reminded at the start of the 'lesson' that by joining in, they are confirming that they understand and agree with the expectations (see below).</li> <li>• All 'remote' or 'live' learning will be made accessible to the whole class.</li> </ul>

### 2) For Pupils:

Conduct	Communication
<ul style="list-style-type: none"> <li>• Pupils should regard 'live' learning via the internet in the same manner as classroom learning.</li> <li>• Pupils to make sure their camera and microphone are switched off before the live lesson starts.</li> <li>• Taking part in a 'live lesson' online is an understanding and acceptance of these expectations and of the fact that lessons will be recorded.</li> <li>• Pupils should only use technology at home with the permission of their parent / carer.</li> <li>• Pupils should continue to use appropriate classroom language.</li> <li>• All pupils are required to follow school behaviour expectations and policies as if they were in a classroom at school.</li> <li>• Pupils are expected to be dressed appropriately for learning in home clothes (e.g. no pyjamas, no vest tops, hats or hoods etc).</li> <li>• Pupils should remain attentive and respectful during sessions and ensure that they are free from distractions.</li> <li>• Pupils should not be using personal social media in lesson time and not be involved in any other activity.</li> <li>• Pupils should not use school platforms to discuss personal matters (This does not relate to the use of platforms related to communicating safeguarding concerns.)</li> <li>• During the live learning pupils must not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If a child accidentally comes across any such material, they should report it immediately to their teacher or parent / carer.</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils must ensure that all communications with teachers are appropriate, responsible, respectful and sensible.</li> <li>• Pupils can use the raise the hand button to participate in lessons or to communicate with the teacher.</li> <li>• Pupils cannot use the messaging bar during the live teaching. Pupils can send a message to the teacher after the live session if they have a question.</li> </ul>

- Pupils must not record, take 'screen shots', take photos or in any other way electronically record and/or share any part of a live lesson, especially any images/recordings of other pupils or teachers.
- Pupils should not make derogatory verbal or written comments about other pupils, staff members in the lesson or should they be commented on any social media forum in anyway – this could be perceived as online bullying.

- ❖ These expectations are designed to support pupils in staying safe online and enriching the learning experience of all pupils.
- ❖ It is essential that pupils approach these live lessons in the same way and with the same conduct as is expected in the usual classroom setting.
- ❖ Where appropriate, and in line with the schools behaviour policy, if a child's behaviour falls below the expectations, opportunities to address this will be provided by the teacher in the live lesson. However, if this continues, pupils may be asked to 'leave' the live lesson and parents will be contacted. This could result in a child being removed from some / all future live lessons.

### 3) For Parents:

Conduct	Communication
<ul style="list-style-type: none"> <li>• Parents to ensure their child is ready for each live lesson.</li> <li>• Parents do not have to record the lesson as this will be completed by the teacher. Live lessons are not to be shared on social media or any other public domain.</li> <li>• An awareness of when 'live learning' is taking place and so ensuring that their child is in a position to meet the expectation of pupils.</li> <li>• An awareness of the 'remote learning' available to their child and their level of engagement.</li> <li>• An awareness of how their students are using ICT, particularly in relation to online safety.</li> <li>• Parents to not participate during the live lesson but can support child with accessing the lesson.</li> <li>• Parents to ensure that their child has switched their camera and microphone off at the start of each live lesson.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents can message teachers via class dojo if they have question regarding the live lesson; parents are not to join in during the live teaching.</li> <li>• An awareness of who to contact if there are any concerns relating to online safety or any other matter relating to 'remote' or 'live' learning</li> </ul>

***At Little Thurrock Primary School we take safeguarding online very seriously, if you have any concerns about your child, a child assessing inappropriate material or making inappropriate comments please contact a member of the safeguarding team on [support.ltp@osborne.coop](mailto:support.ltp@osborne.coop), stating in the subject content safeguarding.***